



**MUNICIPALITY OF SOUTH WEST MIDDLESEX  
COMMITTEE MINUTES**

THURSDAY, AUGUST 29, 2019 10:00 AM  
Council Chambers

**MINUTES**

**COMMITTEE MINUTES**

**SOUTHWEST MIDDLESEX ECONOMIC DEVELOPMENT COMMITTEE MINUTES**

The Municipality of Southwest Middlesex Economic Development Committee met in Regular Session in the Council Chamber on August 29, 2019 at 10:00 a.m.

**MEMBERS PRESENT:**

Allan Mayhew (Chair presiding), Doug Bartlett, Harold Carruthers, Christa Cowell, Rick Cowell, Dennis Harmsworth, Hilary Janemi, John Kendall, Mark McGill, Mike Sholdice.

**REGRETS:**

Phil Moddle, Erin Waller-Burnett

**STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald,  
Deputy Clerk – Sheila McCahon

**ALSO PRESENT:**

Cara Finn – Middlesex County Director of Economic Development, members of the public and press

**1. CALL TO ORDER**

Chairperson Mayhew calls the meeting to order at 10:00 a.m.

Introductions of the Committee Members took place.

**2. APPROVAL OF AGENDA**

#2019-ED009

Moved by D. Bartlett

Seconded by C. Cowell

THAT the Economic Development Committee Agenda dated August 29, 2019 be accepted as presented.

Carried

**3. DISCLOSURE OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of the Committee declaring a pecuniary interest and the general nature thereof, where the interest of a member of the Committee has not been disclosed by reason of the member’s absence from the meeting, to disclose the interest at the first open meeting attended by the member of Committee and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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None were declared.

**4. DEPUTATIONS AND PETITIONS**

- Introduction of members of the Economic Development Committee (completed earlier)
- Cara Finn – Director of Economic Development, County of Middlesex – presentation of
- Introduction to economic development
- County activities

**5. MINUTES OF PREVIOUS MEETINGS**

1. Economic Development Committee Meeting Minutes – May 31, 2019

#2019-ED010

Moved by D. Harmsworth

Seconded by H. Carruthers

THAT the minutes of the meeting of the Economic Development Committee dated May 31, 2019 be adopted as printed.

Carried

**6. BUSINESS ARISING FROM THE MINUTES**

None

**7. REPORTS**

- a. Southwest Middlesex Economic Development Strategic Plan information

- Jill Bellchamber-Glazier informed the committee of Economic Development Strategic Planning established to date in Southwest Middlesex;
- Brief discussion on upcoming meetings scheduled with consultants.

**8. UNFINISHED BUSINESS**

None

**9. INFORMATION CORRESPONDENCE**

1. County of Middlesex Economic Development Roundtable June 2019 Meeting Documents:

- Q1 and 2 Economic Development Presentation
- Meeting Minutes – June 2019

#2019-ED011

Moved by C. Cowell

Seconded by M. McGill

That the information correspondence items are received and filed.

Carried

**10. COMMENTS AND ENQUIRIES**

- Chairperson Mayhew invited an open discussion on Southwest Middlesex Economic Development

**11. NOTICE OF FUTURE MEETINGS (subject to change)**

- September 5, 2019 (meeting with consultant Nancy Johnson – McSweeney and Associates) from 11 a.m. to 1 p.m.

**12. ADJOURNMENT**

The Chairperson adjourned the meeting at 11:34 a.m.

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Chairperson

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Secretary